



**CHARLOTTESVILLE CITY SCHOOL BOARD  
BUDGET WORK SESSION**

Saturday, January 14, 2017 (8:30 AM)  
Walker Upper Elementary School Media Center  
1562 Dairy Road, Charlottesville, VA

**1.1 Call to Order:** At 8:35 p.m. Mr. Juandiego Wade, School Board Chair, called the meeting to order.

**2.1 Roll Call:**

The following Board Members  
were present:

Dr. Adam Hastings  
Ms. Amy Laufer  
Mr. Ned Michie  
Mr. Juandiego Wade

Dr. Sherry Kraft  
Ms. Jennifer McKeever  
Ms. Leah Puryear

The following Board Members  
were absent:

None

The following Staff Members  
were absent:

Dr. Rosa Atkins  
Mr. Ed Gillaspie  
Dr. Kendra King  
Ms. Kim Powell  
Ms. Leslie Thacker

Mr. James Henderson  
Ms. Carole Nelson  
Ms. Jennifer Herring  
Mr. Jeff Faust

The following Board Members  
were absent:

None

**3.1 Approval of Proposed Agenda:** Ms. McKeever made a motion, seconded by Dr. Kraft, to approve the proposed agenda. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

**4.1 2017-2018 Budget Documents:** Ms. Kim Powell, Director of Finance, and other senior staff presented the January 14, 2017 Budget Work Session Presentation and Supporting Documents for Board consideration.

Jeff Faust, Director of Technology, provided an update on the strategic planning process included community input sessions.

Ms. Powell noted that the city appropriation will be approximately \$2 million for the 2017-2018 budget.

**Supporting documentation and information presented included:**

- Enrollment and Staffing
- Summary of Total Budget
- Revenue Update

- Outlook of State Financing of VA K-12
- Non-Discretionary, Major Contracts & Health Insurance
  - VRS Increase 614,232
  - City Contracts 166,987
  - CATEC 60,188
  - PREP 94,203
  - Health Insurance 566,662
- CCS Enrollment and Staffing
- FY2015 Actual Required Local Effort for the Standards of Quality
- 10 year history of salary increases
- Diversity in Fine Arts 2015-16
- Budget Work Session Items List:

**Overall Summary**

Non Discretionary (51%)	1,361,722
Support/Maintain/Reduce (41%)	1,096,559
Add/Improve/Eliminate (8%)	231,850
<b>TOTAL</b>	<b>2,690,131</b>

**Discretionary Items Summary**

Staff (55%)	731,204
Instruction & Student Services (33%)	437,418
Infrastructure & Support (12%)	159,787
<b>Total</b>	<b>1,328,409.11</b>

Dr. Atkins presented the following list of proposed discretionary budget items for board consideration:

- City Appropriation Increase 2,000,000
- State Revenues for General Fund Increase\* 653,146
- Out-of-District Tuition Increase (5%) 14,140
  - Mr. Gillaspie presented information noting that the net benefit of non-resident students for FY17 was a net of \$1,364.166
- Other Contracts/Adjustments 22,845
- VRS Increase (614,232)
- Transportation - City Contract (148,321)
- Maintenance/Facilities - City Contract (8,666)
- CATEC (60,188)
- PREP (94,203)
- Health Insurance (~10%) (436,112)
  - The Board requested a 10-year history of employees health insurance costs to consider during future budget work sessions.
- Step +.75% Salary Increase (~2%) (731,204)
  - Mr. Michie noted that he feels that providing increases over a step is not necessary as the division is already compensating above the level that the county is and that he would also like to see a comparison of other benefits in comparison with what the county offers.
  - Dr. Hastings noted that teachers should be able to expect that step is considered a right and that is should not be considered an increase.
- CHS PE Teacher (NET) (41,927)
  - Ms. McKeever asked why CHS is being recommended for a PE teacher but Buford is not. Dr. Atkins responded that Buford did not put in a request for additional staffing for this position but that staff will work with them to evaluate the potential need for additional PE staff.
- Band Transportation (7,000)

- The Board requested that these funds also be used to support other fine arts programs and the title of the request be changed to Fine Arts Transportation.
- Instructional Assistants for Literacy Support (108,000)
- Increase Music Teacher from .8 to 1 FTE (Johnson) (10,389)
- Behavior/Transitions Specialist: 230 to 260 days (13,818)
- Stipend for Lead K-8 School Counselor (750)
- Assistive Technology (for SPED) (20,000)
  - Ms. Laufer suggested sharing some of these technologies with general education teachers. Mr. Michie asked why this isn't a one-time item. Mr. Faust responded that this will allow some autonomy to the SPED Department to meet the needs of students with both hardware and software items.
- Check & Connect Expansion (19,266)
  - Ms. McKeever noted that she would like to see a similar position at the elementary level. Mr. Henderson noted that this item requires matching funds for a grant through the City of Charlottesville.
- AP Testing Fees - REDUCTION 77,456
  - There was discussion related the possibility of only paying for tests for students who are enrolled in an AP course and not paying for out-of-district students. There was no consensus on this item and staff will present additional information at a future budget session.
  - The Board also discussed the need to reevaluate the AP courses and whether there should be a limit on the number or AP courses any one student is allowed to take.
- ESL Teacher (Elementary) (70,000)
- Quest Teacher (CHS - additional .20 FTE) (12,191)
- Additional Instructional Coaches (2 FTE - Walker & CHS) (181,511)
- .5 FTE Early Connections Support Worker (30,022)
  - Dr. Atkins noted that this will be a FTE position but only funded in half from the general fund with the other funding coming from Title I.
- City Security Contract - Add/Improve Services (10,000)
  - Mr. Gillaspie noted that this request would provide two additional crossing guards with one being located at Walker Upper Elementary and the other at Clark Elementary.
- Transportation -Add/Improve Services (66,025)
  - Mr. Gillaspie noted that this recommendation includes one bus aide (\$21K), snow days paid to drivers (\$13K), quarterly safety meetings-hourly pay (\$3K), \$600 bonus for good attendance paid at end of year (\$23K), training and professional development software services (6K)
  - Mr. Gillaspie also noted that following several meetings with Pupil Transportation and staff from the City Manager's office, this recommendation was developed from over \$1.5 million in initial requests. The goal of the overall mix of enhancements is to provide for a more stable and well trained overall staff force, particularly bus drivers.
  - Staff will engage in further discussion with city staff related to placing IAs on buses. perhaps on targeted routes instead of every route as initially requested.
- Grant Writer & Alumni Outreach (1 FTE ) (75,993)
  - Dr. Kraft asked if this position could be done with existing resources or on a part-time basis. Dr. Atkins responded that in the past division staff have applied for grants but have not had the resources to go after the larger grants.
  - Ms. McKeever noted that she would also like to see this position be a .5 position.
  - Mr. Michie noted that he is excited to see this recommendation and that he feels that it will pay for itself.
  - Dr. Hastings noted that he deals with this in his experience with his job at PVCC and in his capacity these positions are present at every event to be in touch with the division and needs to be full-time.
- Transfer to Nutrition - REDUCTION 40,000

- Ms. McKeever commented that she would like to make sure that there are no reduction in quality with these reduction in costs.
- Buford Office Support (.5 FTE) (23,000)
- Telecom (increase after mobile phone savings of \$22,738) (24,769)

Ms. Laufer noted that she would like to make sure that no kids are turned away from the summer CLASS program.

5.1 **Adjourn:** The meeting adjourned at 12:25 p.m.



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Juandiego Wade, School Board Chair



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Leslie Thacker, School Board Clerk