



**MINUTES
SCHOOL BOARD MEETING
CHARLOTTESVILLE CITY SCHOOLS
Booker T. Reaves Media Center, Charlottesville High School
Thursday, January 4, 2018 (5:00 PM)**

1.1 Call to Order: Associate Superintendent James Henderson called the meeting to order at 5:05 p.m.

2.1 Pledge of Allegiance: The Board began its meeting with the Pledge of Allegiance to the Flag of the United States of America.

3.1 Roll Call:

The following Board Members were present:

Dr. Sherry Kraft	Ms. Amy Laufer
Ms. Jennifer McKeever	Ms. Leah Puryear
Ms. Lisa Torres	Mr. Juandiego Wade
Ms. Nadiya Khaydari, Student Representative	

The following Board Members were absent:

Dr. Adam Hastings

The following Staff Members were present:

Dr. Gary Blair	Mr. Jeff Faust
Mr. James Henderson	Ms. Renee Hoover
Dr. Kendra King	Ms. Kim Powell
Ms. Leslie Thacker	Ms. Jennifer Herring

The following Board Members were absent:

Dr. Rosa Atkins

Board Organization

4.1 Elect a Chairperson: In accordance with School Board Policy, BCA, School Board Organizational Meeting, Mr. Henderson called for nominations for Chair of the Board. Ms. Puryear made a motion, seconded by Ms. McKeever, to elect Mr. Juandiego Wade as Chair of the School Board for calendar year 2018. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

4.2 Elect a Vice-Chair: In accordance with School Board Policy, BCA, School Board Organizational Meeting, Mr. Wade called for nominations for Vice-Chair of the Board. Ms. Torres made a motion, seconded by Ms. Puryear, to elect Dr. Sherry Kraft as Vice-Chair of the School Board for calendar year 2018. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

4.3 Appoint Clerk and Deputy Clerk of the Board: In accordance with School Board Policy, BCA, School Board Organizational Meeting, upon recommendation of Mr. Henderson, Ms. McKeever made a motion, seconded by Dr. Kraft, that the Board approve the appointment of Leslie B. Thacker as Clerk to the School Board and Jennifer Herring as Deputy Clerk to the School Board effective January 1, 2018. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

5.1 Approval of Proposed Agenda: Ms. Puryear made a motion, seconded by Dr. Kraft, to approve the proposed agenda. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

6.1 Comments from Members of the Community: Ms. LaShundra Bryson Morsberger, parent of a CCS student, addressed the Board with concerns related to school safety following the lockdown earlier in the year. Ms. Morsberger expressed support for the placement of School Resource Officers to engage in community policing as well as heightened security in all school buildings.

Mr. Wade thanked Ms. Morsberger for her comments and stated that the Board's primary concern is always student safety.

Ms. Laufer commented that all of the elementary schools are on schedule for a buzzer entry system.

6.2 Public Comment 2018-2019 Budget: There were none.

6.3 Public Comment - Facilities/Capacity: There were none. Mr. Wade announced that there will be a Community Forum related to facilities on January 23, 2018 at Mt. Zion First African Baptist Church.

7.1 Board Member Comments: Ms. Torres addressed the Board thanking everyone for their support and stating that she looks forward to working with everyone and serving on the school board.

Dr. Kraft welcomed Ms. Torres to the Board expressing her appreciation for Ms. Torres' attendance at the many recent meetings.

Ms. Laufer welcomed Ms. Torres as well noting that they worked on the Special Education Advisory Committee for many years.

8.1-6 Adoption of Consent Agenda: Items from the consent agenda included **Personnel Recommendations**, [Minutes from the December 7, 2017 School Board Meeting](#), [Minutes from the December 14, 2017 School Board Budget Work Session](#), and [Business, Financial, Routine Reports](#). Dr. Kraft made a motion, seconded by Ms. McKeever, to approve the adoption of the consent agenda. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

Action Items

9.1 Approval of the 2018-2019 Program of Study: James Henderson, Associate Superintendent of Curriculum and Instruction, and school administrators presented the 2018-2019 Program of Study for Board information at the December 7, 2017 meeting. The item was presented for action.

Ms. Torres asked Dr. Irizarry to provide an update on the AP course discussion. Dr. Irizarry responded that staff is waiting to see what changes might come from the Federal ESSA program as well as the new Profile of a Virginia Graduate standards as they will affect the AP course discussion. He added once those guidelines are confirmed community discussion will continue and that deciles will be included in the conversation as well.

Ms. McKeever made a motion, seconded by Ms. Laufer, to approve the 2018-2019 Program of Study. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

9.2 Approval of the 2018-2019 School Calendar: James Henderson, Associate Superintendent of Curriculum and Instruction, presented the 2017-2018 School Calendar options A and B for Board information at the December 7, 2017 meeting. The item was presented for approval. The calendar which is proposed for the 2018 - 2019 school year was developed in concert with the Albemarle County Schools at the request of the respective School Boards. Representing CCS on the calendar committee are as follows: Paula Culver-Dickinson (lead), Eric Irizarry, Erin Kershner, Brandi Walker, Christine Esposito, and Toni Eubanks (parent).

Mr. Henderson noted that the initial calendar committee meeting resulted in Calendar A. There was discussion during that meeting related to the timing of Winter Break. Calendar B allows exams to be completed during one week instead of spread out over a two week period which received support from school administrators and students. This discussion resulted in a second community survey of Calendar B which received approximately 1,000 participants with 75% in favor. Mr. Henderson also noted that there is a possibility that the Albemarle County School Board will select Calendar A which would result in different Winter Break dates for the two divisions.

Student School Board Representative Nadiya Khaydari stated that the student representatives polled their peers and that a majority of students did like having exams during one week and then going on break.

Ms. McKeever made a motion, seconded by Dr. Kraft, to approve the 2018-2019 Program of Study. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

Items for Discussion

10.1 Student and Family Engagement/Early Connections: James Henderson, Associate Superintendent of Curriculum and Instruction, and Velvet Coleman, Student and Family Engagement Facilitator, provided an update on student and family engagement including information on the vision of the program, a schedule of activities, community partners, and parent outreach and testimonials,

Mr. Wade thanked Ms. Coleman stating that he has heard wonderful things about her efforts in the community.

Dr. Kraft asked Ms. Coleman what amount of resources she would like to see allocated to community engagement. Ms. Coleman responded that a family engagement facilitator at each school would be ideal.

Ms. Laufer asked about attendance at the parent outreach meetings. Ms. Coleman responded that meetings have been well attended adding that bus stop meet and greets have also been very successful.

Ms. McKeever noted that family engagement is a Board priority stating that streamlining communications would be helpful.

Ms. Torres addressed Ms. Coleman thanking her for her efforts and the many contacts she has made with families.

10.2 2018-2019 Budget Update: Renee Hoover, Director of Finance, provided an update on the 2018-2019 Budget Development including information from the Governor's Proposed Budget. Information presented included:

Governor's Budget Overview:

- Technical Updates (re-benchmarking, updated sales tax & lottery projections, etc.)
- Funded state share of 2% salary increase for SOQ funded instructional & support positions effective December 1, 2019

- State share of a full-time principal in all elementary schools in FY20 (supports SOQ staffing recommendation of the Board of Education)
- Additional At-Risk funding in FY20
- No Loss Funding in FY19 (Hold Harmless) – “... to ensure that no division incurs a reduction in state funding in the first year of the new biennium, as compared to the fiscal year 2018 state funding...” (\$407K for CCS)
- Re-introduce funding to support two-week Cyber Camp programs for high school students in FY 2019 & 2020

Summary:

- Using Average Daily Membership (ADM) projection of 4,203 (1.2% growth) with the Governor’s Proposed Budget:
 - Charlottesville receives ~\$70k more state revenue for FY19 (including the \$407k hold-harmless funds)
 - Adjusting the Local Composite Index (LCI) of ability to pay to .6590 from the new .6772, CCS would receive ~\$475k more funds for FY19 (includes the \$407k hold-harmless funds in Governor’s budget proposal).
- KEY FACTOR – what happens with the proposed hold-harmless funds (\$407k for CCS) as the budget moves through the process in Richmond

10.3 FY 2017 Annual Audits: Ms. Renee Hoover, Director of Finance, provided an update on the Fiscal Year 2017 Annual Audits. The Schools annual audit is performed in conjunction with the City's audit by Brown Edwards. John Aldridge from Brown Edwards met with the Audit Committee on Thursday, December 14th to present the school portion of the audit. The auditor's opinion was unqualified. We had a clean audit. There were no management comments.

Each School had an audit of their Activity Funds by Robinson, Farmer, and Cox. Six schools received letters of commendations for no audit comments. Three schools had audit comments and are working on corrective action.

10.4 2018 School Board Member Committee Assignments: Dr. Kendra King, Director of Student Services and Achievement, presented the 2018 School Board Member Committee Assignments for Board discussion and/or approval.

Ms. McKeever asked if it would be helpful to have an attorney on the Student Disciplinary Committee noting that she is not requesting to be a member but that she would be happy to serve as an alternate.

Ms. Laufer noted how helpful the restorative justice workshops she attended in the past were. Mr. Henderson will talk with staff about providing additional training.

There was discussion related to Ms. Torres being able to attend Special Education Advisory Committee meetings as she has served on the committee as a parent for many years. Mr. Wade will communicate with Mr. Hastings and Ms. Torres to determine the representation on the committee for 2018.

Ms. Laufer noted that she is having difficulty with the timing of Black Male Alliance meetings as they conflict with pick up times for her children.

Ms. McKeever made a motion, seconded by Ms. Laufer, to approve the 2018 School Board Member Committee Assignments. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Ms. Puryear, Ms. Torres, and Mr. Wade voting yes. 6 ayes, 0 nays.

Board Response to Written Reports

11.1 Course/Program Enrollment Update: Dr. Kendra King, Director of Student Services and Achievement, prepared the Course/Program Enrollment Update report for Board information. Ms. McKeever asked if there is an

explanation for the reduction of students in AVID and if there are students enrolled in the music theory course. Dr. King responded that staff will research and send information to the Board.

12.1 Comments from Members of the Community: Bekah Saxon, Virginia Education Association Uniserv Director, addressed the Board noting that she attends both Charlottesville City and Albemarle County School Board meetings and that at its recent meeting the Albemarle County School Board was not presented with Calendar B as an option and that she expects some pushback from some families.

Mr. Henderson responded that both calendars were supposed to be shared with the Albemarle County School Board and that he recently spoke with Dr. Matthew Haas, Deputy Superintendent, to make him aware of the direction Charlottesville City School Board was taking. Mr. Henderson added that he is hopeful that both options will be presented before Albemarle takes action on their calendar.

Jessica Taylor, Charlottesville Education Association President and Clark teacher, provided feedback on her experience with a parent who received materials from Ms. Coleman noting how helpful the parent found Ms. Coleman's guidance.

13.1 Board Member Comments: Ms. Laufer addressed the Board noting that both she and Dr. Atkins were appointed to the Governor Elect Ralph Northam's K-12 transition team.

Ms. McKeever thanked the CHS Band staff, chaperones, and others who supported the trip to London where the band participated in London's New Year parade.

Mr. Henderson informed the Board and community that schools will open two hours late on Friday, January 5 due to the projected wind chill.

14.1 Work Session Wrap-Up - Dr. Kendra King: There were two requests from the Board:

- Possible cause and impact of decline in AVID enrollment
- Verify that there is no Music Theory class or if it was offered and no one enrolled

15.1 Upcoming Meetings: Mr. Wade read the list of upcoming meeting and activities.


16.1 Adjourn: The meeting adjourned at 6:35 p.m.

A video of the January 4, 2018 meeting can be located at:

<https://drive.google.com/open?id=1fGBSz5MJOW3h-Xs3a8fOjFPvS5CRb5Tk>



Juandiego R. Wade, School Board Chair



Leslie Thacker, School Board Clerk