



**MINUTES
SCHOOL BOARD MEETING
CHARLOTTESVILLE CITY SCHOOLS
Booker T. Reeves Media Center, Charlottesville High School
Thursday, January 5, 2017 (5:00 PM)**

1.1 Call to Order: Board Chair Juandiego Wade called the meeting to order at 5:05 p.m.

2.1 Pledge of Allegiance: The Board began its meeting with the Pledge of Allegiance to the Flag of the United States of America.

3.1 Roll Call:

The following Board Members were present:

Dr. Sherry Kraft	Ms. Amy Laufer
Ms. Jennifer McKeever	Mr. Ned Michie
Ms. Leah Puryear	Mr. Juandiego Wade
Ms. Nadiya Khaydari, Student Representative	

The following Board Members were absent:

Dr. Adam Hastings

The following Staff Members were absent:

Dr. Rosa Atkins	Mr. James Henderson
Mr. Ed Gillaspie	Ms. Carole Nelson
Dr. Kendra King	Ms. Jennifer Herring
Ms. Kim Powell	Mr. Jeff Faust
Ms. Leslie Thacker	

The following Board Members were absent:

None

Board Organization

4.1 Elect a Chairperson: In accordance with School Board Policy, BCA, School Board Organizational Meeting, Dr. Atkins called for nominations for Chair of the Board. Ms. Puryear made a motion, seconded by Mr. Michie, to elect Mr. Juandiego Wade as Chair of the School Board for calendar year 2017. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 6 ayes, 0 nays.

On behalf of the Charlottesville City School Division, Superintendent Dr. Rosa Atkins thanked Ms. Laufer for her service as Chair and highlighted some of the many accomplishments achieved since Ms. Laufer's tenure on the Board. Mr. Wade and Ms. Puryear also spoke thanking Ms. Laufer for her service over the past years.

4.2 Elect a Vice-Chair: In accordance with School Board Policy, BCA, School Board Organizational Meeting, Mr. Wade called for nominations for Vice-Chair of the Board. Ms. Laufer made a motion, seconded by Ms. Puryear, to elect Dr. Sherry Kraft as Vice-Chair of the School Board for calendar year 2017. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 6 ayes, 0 nays.

4.3 Appoint Clerk and Deputy Clerk of the Board: In accordance with School Board Policy, BCA, School Board Organizational Meeting, upon recommendation of Dr. Atkins, Mr. Michie made a motion, seconded by Dr. Kraft, that the Board approve the appointment of Leslie B. Thacker as Clerk to the School Board and Jennifer Herring as Deputy Clerk to the School Board effective January 1, 2017. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 6 ayes, 0 nays.

5.1 Approval of Proposed Agenda: Ms. Puryear made a motion, seconded by Mr. Michie, to approve the proposed agenda. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 6 ayes, 0 nays.

6.1 Comments from Members of the Community: There were none.

6.2 Public Comment 2017-2018 Budget: There were none.

7.1 Board Member Comments: Dr. Kraft thanked Ms. Laufer for her leadership as Chair and noted how helpful her mentorship has been as a new member of the Board.

Ms. Puryear provided an update on a Trinity Episcopal Church- and City of Promise-partnered event that provided lunches during the winter break for City students who participated in a program with the Parks & Recreation Department.

Ms. Laufer provided an update on the City Council/School Board luncheon and meeting with legislators in November.

Mr. Michie provided an update on the recent CATEC meeting, highlighting the addition of new CATEC Foundation members.

Mr. Wade provided an update on a recent CLASS Advisory Committee meeting and recent attendance at a mindfulness class in the County schools. Mr. Wade also recognized Charlottesville High School social science students in attendance.

8.1-6 Adoption of Consent Agenda: Items from the consent agenda included [Personnel Recommendations](#), [Minutes from the November 9, 2016 School Board Meeting with Legislators](#), [Minutes from the December 1, 2016 School Board Meeting](#), [Minutes from the December 15, 2016 School Board Budget Work Session](#), and [Business, Financial, Routine Reports](#). Ms. Puryear made a motion, seconded by Mr. Michie, to approve the adoption of the consent agenda. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 6 ayes, 0 nays.

Action Items

9.1 Approval of the CLASS EXL Tuition Increase: James Henderson, Associate Superintendent of Curriculum and Instruction, and Bev Catlin, Coordinator of Instruction, presented the proposed CLASS EXL Tuition Increase item for Board review at the December 1, 2016 meeting. Based on feedback from the Board, the proposed tuition increase

was revised and includes enrollment details. The revised Camp EXL 2017 fee structure was approved by the CLASS Advisory Committee on December 7, 2016.

Ms. McKeever asked if the CLASS Advisory committee was comfortable with the recommendations. Mr. Wade responded that he attended the meeting and that the committee members were unanimously in favor of the fee schedule as presented. He noted that the committee also asked that there also be the same sensitivity for those at level 5 as those at the lower level.

Ms. Khaydari suggested including the number of family members along with income levels to establish the fee.

Ms. McKeever asked if the school division or the City should supplement this beneficial program if the parents can't afford it.

Mr. Michie noted that he is in favor of including modest fees even at lower income levels as it helps to have buy-in from all participants.

There was discussion related to identifying funds to use for scholarships for families making under \$35,000.

Mr. Michie made a motion, seconded by Ms. Puryear, to approve the CLASS EXL Tuition Increase as presented. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 5 ayes, 1 nays. Ms. McKeever voted no.

9.2 Approval of the 2017-2018 Program of Study: James Henderson, Associate Superintendent of Curriculum and Instruction, presented the 2017-2018 Program of Study for Board information at the December 1, 2016 meeting. The Program of Study is now being presented for approval.

Ms. McKeever noted that she still has concerns related to Spanish at Walker Upper Elementary and would like to see adjustments to the program. Mr. Henderson responded that staff met with Spanish teachers who designed the current structure and who continue to feel that the current structure strengthens Spanish instruction. He noted that those teachers also worked with professors from the University of Virginia.

Ms. Laufer noted that there was discussion related to SPED pathways being inclusive of middle school students. Mr. Henderson responded that the new Urban Gardening course is intended to begin a sequence that will in the future include middle school students. Discussions around the 2018-2019 Program of Study will include potential offerings at Buford Middle School.

Dr. Kraft made a motion, seconded by Ms. Puryear, to approve the 2017-2018 Program of Study. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 6 ayes, 0 nays.

9.3 Approval of the 2017-2018 School Calendar: James Henderson, Associate Superintendent of Curriculum and Instruction, presented the 2017-2018 School Calendar for Board information at the December 1, 2016 meeting.

Ms. Khaydari noted that the first semester includes many holidays and breaks and that she would like to see more balance between semesters.

Mr. Michie suggested more specific questions to get additional feedback from parents.

Ms. Puryear made a motion, seconded by Ms. Laufer, to approve the 2017-2018 School Calendar. Upon a roll-call vote being taken, the motion carried with Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 6 ayes, 0 nays.

Items for Discussion

10.1 Positive Behavioral Interventions and Supports (PBIS) and LinkCrew Update: James Henderson, Associate Superintendent for Curriculum and Instruction, introduced Dr. Justin Malone, Assistant Principal at Charlottesville High School, Sarah Hart, CHS Guidance Counselor, Nicole Carter, CHS English Teacher, and CHS students who provided an update on LinkCrew, the CHS freshman transition program.

Ms. Carter provided background on training to become a LinkCrew coordinator, and Ms. Hart provided information on successes of the program.

CHS LinkCrew student leaders Kayla Gavin, Jack Timmins, Waheeda Haidari, Aleena Haidari, and Quanna Dennis introduced themselves and shared their experiences as mentors in the program.

Ms. Khaydari noted that she received feedback from freshman that they would to have more time to tour the school and also to talk with other freshman and leaders.

Dr. Atkins thanked Dr. Malone and those supporting the program.

Patrick Farrell, Transition Teacher, presented an update on Virginia Tiered System of Supports (VTSS) / Positive Behavioral Interventions and Supports (PBIS). Information presented included the three phases of the implementation as well as the elements, systems, practices, and data.

There was discussion related to the school-based training including the makeup of each team, the methods of feedback from students, and the potential for the program to be self-sustained and grown.

10.2 Facility Improvement - Track Update: Ed Gillaspie, Assistant Superintendent of Administrative Services; Mike Mollica, Capital Projects Coordinator & Facilities Development Division Manager; Tim Breitenbach, Project Manager; and Rodney Redd, Athletic Director, presented an update on track facility improvements, including information on the cost, design and bidding schedule, and track features:

CHS Track Funding:

FY17: Design	\$100,000
FY18: Construction	<u>\$1,650,000</u>
Total Funding:	\$1,750,000

CHS Track Schedule:

- Design & Bidding: October, 2016 – May, 2017
- Construction: June, 2017 – October, 2017

CHS Track Features:

- Facilities will enable hosting of regular season home meets
- Eight-lane track & field events
- Restroom building with six unisex restrooms
- Existing storage building is retained
- Bleacher seating for 400 spectators
- Lighting infrastructure to be included in base bid.
- Full lighting plan -- if budget allows.

There was discussion that the proposed eight lane track will allow CHS to host home track meets but the currently proposed seating capacity will not allow for regional or state meets. Given the topography and site, seating can be added at a later time as funds are available.

There was also discussion related to the importance of lighting as well as fencing that will protect the track and at the same time allow community access to the track.

10.3 Definition of School Hours/Policy: Ed Gillaspie, Assistant Superintendent of Administrative Services, presented information related to the Definition of School Hours/Policy, noting that staff at Charlottesville City Schools have experienced non-school related pedestrian traffic during the school day that has caused concerns regarding safety and effective monitoring of students. Administrative staff recommend establishing beginning and end times for school use and post these times so that staff and community will feel empowered and informed regarding school and community use.

There was discussion related to the fair and equitable enforcement of the policy by ensuring that staff understands that this policy is not to be used to prohibit community members from being on school grounds.

Ms. McKeever noted opposition to the proposed definition of school hours as well as the sign placement.

Dr. Kraft, Mr. Michie, Ms. Laufer, Ms. Puryear, Mr. Wade support the proposed definition of school hours.

Ms. Laufer suggested staff work with Ms. Catlin and CLASS staff to be clear about policy and communications.

Mr. Michie asked if the Board needed to take action on this item or if it is an item related to regulations and not policy. Dr. Atkins responded that policy authorizes the Superintendent to set parameters for school hours.

10.4 2017-2018 Budget Update: Kim Powell, Director of Finance, presented the 2017-2018 Budget Update for Board information, including information on the Governor's budget Proposal, the VRS outlook, cost categories, and next steps.

Governor's Budget Proposal:

- Proposed increases for CCS General Fund over 2016-2017 projected state funding:
Updates for technical changes and revised estimates for sales tax & lottery funds
 - Basic Aid & Class Size Reduction ~\$64K
 - Retirement ~\$99K
 - Lottery ~\$247K
 - Sales Tax ~\$163K
 - All Other ~\$30K (CTE, Gifted, SPED, Social Security, Summer School, At Risk, ESL, Foster Care, etc.)

Total projected additional funds for CCS General Fund based on Governor's Proposal ~\$603K*

Additional proposed one-time/other funding:

- Proposing a one-time 1.5% bonus for SOQ funded instructional & support positions effective 12/1/17 in FY 2018
- (~\$109K for CCS)
- Provide funding for FY 2018 Summer Cyber Camps
- ~\$43K in additional funding for special revenue fund programs (State Operated Programs \$40K)

VRS Outlook:

- Governor proposed no changes to the adopted employer contribution rates for VRS
- Projected VRS Cost Increase for CCS: ~\$587K
 - \$547,216 for 1.66 percentage points
 - \$40K for .12 percentage point increase on health-care credit

Board Response to Written Reports

11.1 Course/Program Enrollment Update: This report, prepared by Dr. Kendra King, Director of Student Services and Achievement, appears on the School Board Work Session Discussion Topics and Schedule of Reports for 2016-2017. Mr. Michie noted that the Board added \$10,000 to the budget to increase diversity in fine arts and asked staff to be prepared to speak to this during a future budget session.

12.1 Comments from Members of the Community: There were none.

13.1 Board Member Comments: Ms. Laufer asked for follow-up on the legislative meeting discussion related to the impact of after-school oversight that was recently transferred to the Department of Social Services, and the requirement for the division to cover AP test fees. Ms. Laufer also provided an update on recent attendance at a Live and Learn conference.

Ms. Laufer requested an update on the CLASS fee schedule change and would like to receive information on any parent feedback. She also noted that she has received feedback from staff about how excited they are about Patrick Farrell's position.

Dr. Atkins responded that currently the only identified entity affected by the Department of Social Services oversight has been the CLASS Program.

Ms. McKeever provided an update on a recent QUEST Advisory Committee meeting noting that the committee would like to see the CHS QUEST position receive additional hours.

Dr. Kraft provided an update on the recent Preschool Advisory Committee meeting, noting that there was interest in additional hours for staff to complete additional outreach to preschool families.

Mr. Wade provided an update on recent attendance at an Adult Education Board meeting.

14.1 Superintendent's Comments: Dr. Atkins thanked Jackson-Via teachers, students, and the Charlottesville Police Department for responding to the day's challenge of a building evacuation, and for taking care of students and supporting the school so well.

Dr. Atkins also provided an update on the following activities (excerpts):

- Demo Day at Walker, organized by engineering students from U.Va.
- Recognition of JMU Football Team standout Rashard Davis
- Highlights of the CHS Girls Basketball Team's Holiday Classic Title win
- CHS BACON Zero Robotics team qualified for a FIFTH straight year for the finals of the international programming competition hosted by NASA and MIT
- CHS students in Mr. Becker's class participated in the 360 Filmmaker's Challenge offered by Digital Promise and earned national recognition
- Hospital Education Teacher Lisa Black and CHS student Ashton Ryan were named to the 7 Daily Progress's "Distinguished Dozen" list

15.1 Work Session Wrap-Up - Dr. Kendra King: There were six requests from the Board:

- Request to remove notes 3 on page 15 of Program of Study
- Future suggestion: consider accounting for the number within a household along with income for summer camp tuition
- Request to discuss with CLASS that the community are welcome on property prior to 5:30pm
- Request for calendar reminders on PTO budget meetings to School Board
- Future: Tally of parents sharing feedback regarding increased tuition for summer camp
- Future: Summer camp comparison of attendees between 2016 and 2017

16.1 Upcoming Meetings: Mr. Wade read the list of upcoming meeting and activities.

17.1 Adjourn: The meeting adjourned at 7:58 p.m.

A video of the January 5, 2017 meeting can be located at:

https://drive.google.com/file/d/0BzjY_DSFRt3DcDFobHBWdjNVdkk/view?usp=sharing



Juandiego R. Wade, School Board Chair



Leslie Thacker, School Board Clerk