



**MINUTES  
SCHOOL BOARD MEETING  
CHARLOTTESVILLE CITY SCHOOLS  
Charlottesville-Albemarle Technical Education Center Auditorium  
Wednesday, June 14, 2017 (4:00 PM)**

**1.1 Call to Order:** Board Chair Juandiego Wade called the meeting to order at 4:06 p.m.

**2.1 Roll Call:**

The following Board Members were present:

Dr. Adam Hastings	Dr. Sherry Kraft
Ms. Amy Laufer	Ms. Jennifer McKeever
Mr. Ned Michie	Ms. Leah Puryear
Mr. Juandiego Wade	

The following Board Members were absent: None

The following Staff Members were absent:

Dr. Rosa Atkins	Mr. James Henderson
Mr. Ed Gillaspie	Dr. Kendra King
Mr. Jeff Faust	Ms. Kim Powell
Ms. Jennifer Herring	Ms. Carole Nelson
Ms. Leslie Thacker	

The following Staff Members were absent: None

**3.1 Approval of Proposed Agenda:** Ms. Puryear made a motion, seconded by Dr. Kraft, to approve the proposed agenda. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

**4.1-2 Adoption of Consent Agenda:** Items from the consent agenda included the [Year-End Projection Report](#) as the Board agreed to move the Personnel agenda to the June 20, 2017 meeting. Ms. Puryear made a motion, seconded by Dr. Kraft, to approve the adoption of the consent agenda. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

Ms. Powell noted that the year-end projection for FY 2017 reflects a projected net excess of revenues over expenses of \$277,896. This represents less than one-half percent favorable variance of expenses to revenues. The projected net addition to fund balance after gain-share with the City is \$138,948. The business system replacement work will be completed in FY 2018. Other possible uses for fund balance will be brought to the Board for consideration and approval.

## Action Items

**5.1 [Approval - Federal Consolidated Application](#):** James Henderson, Associate Superintendent of Curriculum & Instruction, presented the Federal Consolidated Application for Board review at the June 1, 2017 meeting. The plan is due July 1 and is required to access funding for these programs. It was requested that the Board approve the plan so it can be submitted by the deadline. Ms. Laufer made a motion, seconded by Dr. Hastings, to approve the Federal Consolidated Application. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

**5.2 [Approval - 2017-2018 School Lunch Prices](#):** Mr. Ed Gillaspie, Assistant Superintendent of Administrative Services, presented the 2017-2018 School Lunch Price recommendation for review and consideration by the Board at the June 1, 2017 meeting. The item was presented for approval. Dr. Kraft made a motion, seconded by Ms. McKeever, to approve the 2017-2018 School Lunch Prices. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

**5.3 [Approval - 2017-2023 Strategic Plan](#):** The Board agreed to table this item until the June 20, 2017 meeting.

**5.4 [Approval - 2017 School Board Member Committee Assignments](#):** Dr. Kendra King, Director of Student Services and Achievement, presented the School Board Member Committee Assignments for review at the June 1, 2017 meeting. The item is now being presented for approval. Ms. McKeever made a motion, seconded by Dr. Hastings, to approve the 2017 School Board Member Committee Assignments. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Dr. Kraft, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

## Items for Discussion

**6.1 [2017-2018 Budget Amendment](#):** Kim Powell, Director of Finance, presented the FY18 Positions Update for Board information including an update for position additions for specific programs as listed below noting that the positions for special education can be funded from Medicaid, and the positions for Walker can be funded from the updated projection of salary savings from attrition/retirement. The updated net balance of salary savings at this time, after addressing the Walker positions, is \$75,851. This amount now remains as the current open position funds. After September enrollment is reported, staff will look at revisions to state and federal funding, and evaluate if any positions are needed for growth.

### Additional Positions for FY 2018:

1	(72,076)	SPED - Jackson-Via Functional Skills Teacher
1	(32,086)	SPED - Jackson-Via Functional Skills IA
1	(72,077)	SPED - Johnson (SPED enrollment)
0.28	(32,278)	SPED .72 Burnley Moran to full-time
0.5	(14,782)	SPED .50 Clark to full time
3.78	(223,299)	SPED Total
	<b>321,557</b>	<b>Projected FY17 Medicaid Increase</b>
1	(109,447)	Walker AP 260 days
1	(72,076)	Trauma - Walker LMA Teacher
	<b>(181,523)</b>	<b>Walker Total</b>
	<b>257,374</b>	<b>Updated Projected Salary Savings from Retirements</b>
	<b>75,851</b>	<b>Net Salary Savings (to Open Position Fund)</b>

Dr. Atkins provided background information on why the positions are needed and what benchmarks will be used to determine their success.

Ms. McKeever noted that general classroom teachers will also benefit from the Trauma training.

There was discussion related to sustaining the positions funded by Medicaid as well as what the Walker - Lugo-McGinness (LMA) position will look like in the school and to a student's day.

The Board agreed that it is important to support the expressed concerns of Walker staff.

Dr. Atkins noted that staff is working with transportation to discuss the potential of adding hours to a few bus driver's day by giving them cafeteria duty during the day and that staff will provide an update as more information becomes available.

**6.2 2017-2018 Policy Update:** Dr. Kendra King, Director of Student Services and Achievement, presented the 2017-2018 Policy Update for Board consideration noting that the annual policy update meeting for VSBA was held May 26, 2017 and that the recommended changes to policies were presented at that meeting.

Dr. King presented four files with proposed changes:

1. Chart for Policies with Minor Content Changes
2. 2017 Policies with Minor Revisions: The Board has no changes to these policies.
3. Chart for Policies with Major Content Changes:
4. 2017 Policies with Content Changes (Most of these policies have changes that are based on changes in the Code of Virginia due the General Assembly action.)

The following changes were discussed:

- GAH Dr. Atkins noted that employees can come before the Board to ask for permission to receive compensation for books/work done during school hours.
- IGBC Mr. Michie noted that he likes to see the "will" and "shall" language in the policy. Mr. Michie would like to receive a comprehensive report on parent engagement before leaving the Board.
- JED Ms. McKeever suggested that parents not get a call during Field Trips as it is an excused absence. Dr. Atkins responded that she would look at that.
- JEC-R Change the timeline for reporting bullying to "as soon as practicable but no longer than 5 days" and should also allow the principal's designee to make those calls as well. There was also discussion to include the CCS definition of bullying in this regulation. There was discussion related to developing a procedure to require reporting for instances of bullying. Dr. Atkins noted that it could be added to the Handbook and included in PBIS.
- JHCH Ms. McKeever noted that she still receives notes of concerns related to the allergy management protocols at CHS. Dr. Atkins responded that there are still zones at CHS where students can eat their snacks. The allergic responses have significantly decreased but there was an episode during testing as the rules were more relaxed and students brought in foods and a student had a reaction.


Dr. Atkins and the Board noted discomfort w/ the \$25 negative balance limit. The Board agreed to strike that section. Notification should be in writing and orally.

**7.1 Adjourn:** The meeting adjourned at 5:37 p.m.

A handwritten signature in black ink, consisting of a large, stylized 'J' followed by several overlapping loops and a sharp, pointed end.

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Juandiego R. Wade, School Board Chair

A handwritten signature in black ink, written in a cursive style that reads 'Leslie B. Thacker'.

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Leslie Thacker, School Board Clerk