



**MINUTES
SCHOOL BOARD MEETING
CHARLOTTESVILLE CITY SCHOOLS
Booker T. Reaves Media Center, Charlottesville High School
Thursday, March 30, 2017 (5:00 PM)**

1.1 Call to Order: Board Chair Juandiego Wade called the meeting to order at 5:00 p.m.

2.1 Moment of Silence in Memory of Carol Johnson: The Board observed a moment of silence in memory of Carol Johnson who worked as a Pre K-Instructional Assistant at Greenbrier Elementary School.

3.1 Pledge of Allegiance: The Board began its meeting with the Pledge of Allegiance to the Flag of the United States of America.

4.1 Roll Call:

The following Board Members were present:

Dr. Adam Hastings	Ms. Jennifer McKeever
Ms. Leah Puryear	Mr. Juandiego Wade
Ms. Fré Halvorson-Taylor, Student Representative	

The following Board Members were absent:

Dr. Sherry Kraft	Ms. Amy Laufer
Mr. Ned Michie	

The following Staff Members were absent:

Dr. Rosa Atkins	Mr. James Henderson
Mr. Ed Gillaspie	Dr. Kendra King
Mr. Jeff Faust	Ms. Kim Powell
Ms. Jennifer Herring	Ms. Carole Nelson
Ms. Leslie Thacker	

The following Staff Members were absent:

None

5.1 Approval of Proposed Agenda: Ms. McKeever made a motion to remove item 9.1 Approval - CLASS Fee Structure from the agenda. There was no second so the motion failed. Ms. Puryear made a motion, seconded by Dr. Hastings, to approve the proposed agenda. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Ms. Puryear, and Mr. Wade voting yes. 3 ayes, 1 nays. Ms. McKeever voted no.

Mr. Wade noted that Dr. Kraft, Ms. Laufer, and Mr. Michie were travelling which is why there were not present.

6.1 Comments from Members of the Community: There were none.

7.1 Board Member Comments: Ms. Laufer congratulated Charlottesville High School students who coordinated the Black History Project event, as well as those who participated in the Young Women Leaders documentary, and

the Global History of Black Girlhood Conference with Tayari Jones author of the book Silver Sparrow.

Ms. McKeever recognized division staff and the Technology Department for being ranked 5th in the nation for digital technology by the Center for Digital Education.

Mr. Wade recognized Mr. Puryear who was elected to the CUBE Steering Committee and also provided an update on recent attendance at several meetings. Mr. Wade also provided information on the Teen Youth Fair that was held the day before and recognized the Fine Arts Department for receiving a Blue Ribbon Award.

8.1-5 Adoption of Consent Agenda: Items from the consent agenda included [Personnel Recommendations, Minutes from the February 16, 2017 School Board Meeting, Minutes from the March 2, 2017 School Board Meeting](#), and [Business, Financial, Routine Reports](#). Dr. Hastings made a motion, seconded by Ms. Puryear, to approve the consent agenda. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Ms. McKeever, Ms. Puryear, and Mr. Wade voting yes. 4 ayes, 0 nays.

Action Items

9.1 Approval - CLASS Fee Structure: James Henderson, Associate Superintendent of Curriculum and Instruction and Bev Catlin, Coordinator of Gifted Programs, ESL Program, & C.L.A.S.S., presented the proposed Class Program: Budget Recommendations for 2017-2018 item at the March 2, 2017 meeting. Revisions were made and the item was presented for further discussion and approval.

No increase to EDGE fee - subsidy estimate \$20,154

Two proposals for 2017–2018 were presented

- Proposal #1
 - Per recommendations at the 3/2/17 School Board meeting

Income Level		2016–2017		Full Tuition 2017–2018		
		# of Children	Monthly Fee	Monthly Fee	Monthly Increase	Hourly Rate
1	Under 20,000	18	\$65	\$70	+5.00	\$1.17
2	20,000 – 35,000	44	\$98	\$105	+7.00	\$1.75
3	35,001 – 45,000	10	\$126	\$139	+13.00	\$2.32
4	45,001 – 55,000	12	\$153	\$168	+15.00	\$2.80
5	55,001 – 65,000	7	\$181	\$200	+19.00	\$3.33
6	Over 65,000	188	\$208	\$230	+22.00	\$3.83
-	CCS employee non-administrative	21	\$126	\$145	+19.00	\$2.42
-	CCS employee administrative	2	\$187	\$206	+19.00	\$3.43

- Proposal #2
 - Starts Income Level 1 at under \$25,000
 - Changes the span between levels to \$15,000
 - Recommended by the CLASS staff

Income Level		2016-2017		Full Tuition 2017–2018		
		# of Children	Monthly Fee	Monthly Fee	Monthly Increase	Hourly Rate
1	Under 25,000	33	\$65 - \$98	\$70	NA	\$1.17
2	25,000 – 40,000	36	\$98 - \$126	\$105	NA	\$1.75
3	40,001 – 55,000	10	\$126 - \$153	\$140	NA	\$2.33
4	55,001 – 70,000	10	\$181 - \$208	\$175	NA	\$2.92
5	70,001 – 85,000	188/2	\$208	\$210	NA	\$3.50
6	Over 85,000	188/2	\$208	\$235	NA	\$3.92
-	CCS employee non-administrative	21	\$126	\$145	NA	\$2.42
-	CCS employee administrative	2	\$187	\$206	NA	\$3.43

Dr. Hastings noted that he is comfortable with the Board providing supplemental funds to support both CLASS and EDGE.

Dr. Atkins noted that the estimate using current enrollment would be \$20,000 annually(EDGE only). Ms. Powell noted that if you include CLASS the cost would be would be approximately \$159,000.

Staff noted that Proposal 1 and Proposal 2 would both result in a balanced budget.

There was consensus to include this item for discussion during the Board’s 2018-2019 budget cycle to include consideration of rolling it back to the prior fee schedule with the Board providing supplemental funding.

Dr. Hastings made a motion, seconded by Ms. Puryear, to approve CLASS Proposal 2. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Ms. Puryear, and Mr. Wade voting yes. 3 ayes, 0 nays. Ms. McKeever abstained.

Items for Discussion

10.1 2017-2018 Career and Technical Education Local Plan: James Henderson, Associate Superintendent of Curriculum and Instruction, and Stephanie Carter, Coordinator of Virtual Education, Career/Technical Education, and Alternative Learning, presented the 2017-2018 Career and Technical Education Local Plan for Board review. The Carl D. Perkins Career and Technical Education Act (Perkins IV) was signed into law in August of 2006. Perkins IV regulates career and technical education from the federal level and provides funding to states and local school divisions. Under the provisions of Perkins and regulations governing career and technical education in Virginia, local educational agencies desiring federal assistance from Perkins for 2017-2018 are required to submit a one year plan and year budget to the Virginia Department of Education (VDOE). The plan and budget will be updated annually to reflect current year activities and funding priorities. The attached grant application will serve as the formal agreement between the school division and the VDOE for implementing federal and state regulations governing the provision of career and technical education. It spells out the intended use of funds to support program improvements. Disbursement of funds is contingent upon local and state approval of the application/plan.

Dr. Hastings made a motion, seconded by Ms. Puryear, to approve the 2017-2018 Career and Technical Education Local Plan. Upon a roll-call vote being taken, the motion carried with Dr. Hastings, Ms. McKeever, Ms. Puryear, and Mr. Wade voting yes. 4 ayes, 0 nays.

10.2 Performance/Project-Based Learning and Electronic Portfolio Update: James Henderson, Associate Superintendent Curriculum and Instruction, Susan Ramsey, Science Coordinator, and Brendan Martin, Buford Middle School Engineering Teacher, presented an update on Strategic Plan Objective 1.1.1, which focuses on establishing performance or project-based assessments as part of the common curriculum for each grade level and/or course.

Dr. Atkins noted that she appreciated the flexibility in changing tools as better tools come along and as they resonate with students rather than demanding that they stick with one tool.

10.3 Post-Secondary Studies: Dr. Kendra King, Director of Student Services and Achievement, presented information on Post-Secondary Studies and responses from the Charlottesville High School Senior Survey.

Mr. Wade commented that the students he met at a recent job fair did exhibit excellent soft skills.

Dr. Atkins noted there was a significant increase in the students who indicated that they were going to a two year college which is reflective of the work done in middle and high school to get them to that point.

10.4 Special Education Annual Plan/Part B Flow-Through Application for 2017 - 2018: Dr. Kendra King, Director of Student Services and Achievement, presented the proposed budget for the Federal Flow Through Funding for Special Education for 2017-18 for both school-aged and preschool for Board consideration. The recommendation was to write the grants for the same amounts that were received last year. The Board will take action on this item at the May 4, 2017 meeting.

10.5 2017-2018 Student Fee Schedule: Dr. Kendra King, Director, Student Services and Achievement, presented the Student Fee Schedules for Board consideration upon first reading. Each year, the Superintendent approves the Student Fee Schedule for all schools within the division. The schedule is then shared as information for the Board. No schools may add any additional fees without prior approval of the Superintendent. Additionally, for each fee approved, the school administration has developed a plan for providing access to students who may not be able to afford the item or activity.

This year, there is an additional fee schedule for the new tablet initiative. This schedule will be for any associated fees for that program. Plans are still being developed for the fee exemption but will be determined before the tablets are distributed.

Dr. Hastings suggested that the CATEC Board absorb fees for CATEC students. Dr. Atkins noted that the CATEC Board has discussed this and there has been an agreement that the fees will not be an obstacle for students.

10.6 Business Systems Update: Kim Powell, Director of Finance, provided an update regarding the project currently underway to replace CCS business systems for finance, payroll, human resources, time & attendance management.

Ms. Powell presented an update on K12 Enterprise, JetReports, and TimeClock Plus including project objectives and priorities, a comparison of the new programs to the ones currently in place, as well as next steps.

11.1 Comments from Members of the Community: There were none.

12.1 Board Member Comments: Ms. Halvorson-Taylor noted that Student Representative Nadija Khaydari requested that she ask about the permanence of the program and would like the Board's feedback and what student representatives can do to be more proactive. Mr. Wade noted the value of the representatives and that

he expects the positions to continue.

Dr. Atkins noted that Dr. Irizarry will be working to gather input from student representatives to help shape the process for the coming year.

13.1 Superintendent's Comments: Dr. Atkins highlighted three major initiatives/collaborations:

- GRACE (Gang Reduction through Active Community Engagement): Dr. Atkins provided an update on a GRACE meeting that she attended earlier that day. The meeting included a focus on how to engage students and families to avoid being caught up in gang activity.
- Outcome Collaborative: Dr. Atkins provided an update on the Outcome Collaborative that will provide preschool services to students. Partners created a single application for students to receive preschool services in the community. All local families will complete one application and be directed to the appropriate community agency. Data will be collected to better understand the experiences students have received coming into the program to better serve them and will the students through 12th grade.
- TRAUMA INFORMED NETWORK: Dr. Atkins provided an update on the Trauma Informed Network which is a partnering of agencies to strategize on how to deal with families that are in trauma to better understand the effects of trauma on students and how to provide assistance to those students and their families. She noted that this will prove invaluable in helping to guide the development of services for students.

Dr. Atkins also highlighted Ms. Puryear's election to the National School Boards Association Council of the Urban Boards of Education Steering Committee, the 5th place award from the Center for Digital Education for the 2016-17 Digital School Districts Survey, the March 10, 2017 meeting with Latino families where Legal Aid Justice Center Immigrant Advocacy Program representative Tanishka Cruz provided information to help families understand their rights, the collection of supplies sent to Baker Elementary School in Henrico County where Baker Elementary is closed due to an electrical fire, a visit to the Venable Elementary School EBL classroom, and a presentation of projects by Ms. Karen Nelson's AVID 9 done in the STEM lab involving the AVID icons of WICOR.

14.1 Work Session Wrap-Up - Dr. Kendra King: There was one request from the Board:

- Class fee structure will be added to budget discussion during next year's budget season

15.1 Upcoming Meetings: Mr. Wade read the list of upcoming meeting and activities.

16.1 Adjourn: The meeting adjourned at 8:16 p.m.

Due to technical difficulties there are no video or audio recordings of this meeting.



Juandiego R. Wade, School Board Chair



Leslie Thacker, School Board Clerk